

An access point is a location, either physical or virtual, that an individual may use to enter the CES.

Level 1: An agency that completes the BoS CoC approved Prescreen Tool only and assists eligible households wishing to receive Prevention and Diversion services from CES. This Level of access will refer to a LEVEL 2 or 3, based on need, for participants who need to complete the other BoS CoC Approved Assessment Tools (this would occur when Prevention or Diversion resources did not resolve the participant's housing crisis and the participant has become "literally homeless" per HUD's definition).

To be a Qualified Assessor at level 1, you need training for Prescreen Tool, Participant Rights Packet, Grievance, Safety Planning, CoC ROI, and HMIS ROI.

Level 2: An agency that completes the BoS CoC approved Assessment Tools with eligible households wishing to enter the CES that are currently receiving services from the agency, are entering services with the agency, or naturally present to the agency. To be a Level 2 agency, people receiving your services are required to meet the needs of one or more of the following five populations: adults without children, adults accompanied by children, unaccompanied youth, households fleeing domestic violence, dating violence, stalking or other dangerous life-threatening conditions including human trafficking, and persons at risk of homelessness. At this level, you may choose to have your agency marketed in the community but it will not be required.

To be a Qualified Assessor at level 2, you need training for Prescreen Tool, Participant Rights packet, Grievance, Safety Planning, CoC ROI, HMIS ROI, Intake Tool and Assessment Tool.

Level 3: An agency that completes the BoS CoC approved Assessment Tools with any eligible household wishing to enter the CES, regardless of whether the individual is receiving services from the agency or not. This type of Level will assess individuals from other locations who are unable to complete the Assessment Tools with those individuals. Contact information for this agency will be marketed in the community as an access point for any individual needing services.

To be a Qualified Assessor at level 3, you need training for Prescreen Tool, Participant Rights packet, Grievance, Safety Planning, CoC ROI, HMIS ROI, Intake Tool and Assessment Tool.

Level 4: A Level 2 or 3 agency that is also performing the following additional duties: managing the prioritization list in HMIS, conducting data entry in HMIS related to Coordinated Entry, assisting with emergency transfers, and making a reasonable effort to refer from the Prioritization List within one business day of an agency requesting a referral. Victim services agencies that are keeping paper assessment packets and assisting the list holder with referrals or emergency transfer plans would be considered a Level 4 access point.

To be a Qualified Assessor at level 4, you need training on list management and referrals.